

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Held April 8, 2020

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Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, April 8, 2020 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Bart Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Other staff included Fiscal Officer Jill Davis, and Fire Chief Todd Cooper. Due to current COVID-19 pandemic requirements, public attendance was provided via teleconference.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the regular meeting held March 23, 2020. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the special meeting held April 2, 2020. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Old Business

Mr. Haney shared that the prairie planting area has been mapped out and flagged east of the township building. The ODNR NatureWorks grant will fund the project. Fiscal Officer Davis noted she and Superintendent Joe Holloway held a planning session for completing the prairie project and the purchases that will be required.

New Business

Mr. Garrett moved and Mr. Haney seconded to adopt the Temporary Emergency COVID-19 Leave Policy (FFCRA) which was approved by the Ohio legislature and prepared by the Ohio Township Association, with firefighters (emergency responders) being exempt from the policy. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Fiscal Officer Report

Chairman Johnson certified Fiscal Officer Jill Davis provided current financial reports for the Township, and there is money available to pay the bills. The current Cash Summary by Fund shows the following cash balances:

General Fund:	\$7,026,502.69
Special Revenue Funds:	\$2,939,165.33
Total All Funds:	\$9,965,668.02

Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders, vouchers, and warrants #2064-2069, 16718-16755, all totaling \$95,662.04. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Bank statements from March 31, 2020 were reviewed and initialed.

Purchase Order Status Summary through March 31, 2020 was provided.

Fire Department

Mr. Garrett moved and Mr. Haney seconded to accept the resignation of full-time firefighter/paramedic Jeremy Reese. Jeremy will continue to work as a part-time for the township. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded to hire David Hausfeld to full-time firefighter/paramedic from part-time status. Vote: Haney-yes, Garrett-yes, Johnson-yes.
Mr. Haney moved and Mr. Garrett seconded to hire Craig Armstrong to full-time firefighter/paramedic from part-time status. Vote: Haney-yes, Garrett-yes, Johnson-yes.

A video of the township's old fire engine E-342 was received from Belize, along with them thanking Concord Township for the truck. The truck was sold to them via GovDeals several years ago, and is now sounding the curfew alarm every night in Belize.

A service agreement for Battelle to provide decontamination services to Concord Township Fire Department for personal protective equipment (PPE) was provided by Chief Cooper.

Zoning Department

The bid for property cleanup at 6320 W. Mohican Drive is \$13,200 from Buckeye Home and Land Services. The price is subject to change due to the scope of

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the job (if more items are discovered and/or if homeowners clean up more before the contractor arrives to do the work). Bid is based on what contractor saw on property as of visit date March 31, 2020 at 4:30 p.m. The bid was approved by Trustee Haney per Resolution #031120-2. Work to begin on April 20, 2020 at 9:00 a.m.

Discussion was held on accepting online and/or credit card payments for zoning applications, and application permits via email. More research is needed. No action taken.

Road Department

Current state bid pricing was reviewed for a 2020 John Deere XUV835R utility vehicle with 72" hydraulic straight blade for the road/maintenance department, in the amount of \$28,171.14 from Ag-Pro Company. A second bid was provided for a comparative utility vehicle, a 2018 (new with 45 hours) Gravely Atlas JSV3000 with 72" hydraulic straight blade, in the amount of \$19,500.00 from Evolution Ag. No action taken.

Discussion was held on the upcoming ODOT project at US 42, SR 257 and SR 745. Information will be available to residents on the township website.

Public Input

Resident Ken Comer inquired about the township compost/dirt pile behind the water tower. Per state statute, the pile is not available for public use.

*With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn.
Vote: Haney-yes, Garrett-yes, Johnson-yes.*

ATTEST



Fiscal Officer, Jill Davis

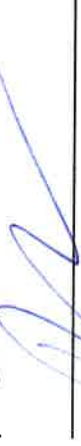
BOARD OF TRUSTEES



Bart Johnson



Joe Garrett



Jason Haney



Jill Davis <jdavis@concordtwp.org>

April 8th trustee meeting

1 message

Bart Johnson <bjohnson@ocj.com>

To: Ellerbrock Angie <aellerbrock@concordtwp.org>, Jill Davis <jdavis@concordtwp.org>, "Jhanev@concordtwp.org", "Jhanev@concordtwp.org" <Jhanev@concordtwp.org>, jGarrett <jgarrett@concordtwp.org>, Todd Cooper <tcooper@concordtwp.org>, Joe Holloway <jholloway@concordtwp.org>, Ric Irvine <irvine@concordtwp.org>

Mon, Apr 6, 2020 at 11:47 AM

Gang,

Below is the call in info for the meeting on the 8th. Todd has requested we meet to hire a new Fire fighter to replace

Jeremy Reese

Angie,

Can you please post on the website and do an email push.

The Concord township trustees will be meeting on April 8th for a regurally scheduled meeting. Do to the COVID 19 crisis there will be no public attendance allowed in person but residents can call in to participate in the meeting.

April 8th Concord township trustee meeting
Wed, Apr 8, 2020 7:00 PM - 9:00 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/623723765>

You can also dial in using your phone.

United States: +1 (786) 535-3211

Access Code: 623-723-765

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/623723765>

Sent from my iPad

CASH SUMMARY BY FUND
Concord Township [2020]

date: 04/08/20

FUND	Starting Balance 01/01/20	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01-GENERAL	6542094.84	667813.50	0.00	0.00	7209908.34	183405.65	0.00	0.00	7026502.69
02-MOTOR VEHICLE LICENSE TAX	19613.08	4543.37	0.00	0.00	24156.45	398.03	0.00	0.00	23758.42
03-GASOLINE TAX	94643.56	48620.80	0.00	0.00	143264.36	55282.58	0.00	0.00	87981.78
05-CEMETERY	11940.39	3100.00	0.00	0.00	15040.39	269.59	0.00	0.00	14770.80
10-FIRE DISTRICT	836107.27	1381905.91	0.00	0.00	2218013.18	750492.21	0.00	0.00	1467520.97
11-ROAD DISTRICT	1122116.58	229199.38	0.00	0.00	1351315.96	42048.99	0.00	0.00	1309266.97
14-MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14C-OHIO PUBLIC WORKS COMMISSION GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15-GENERAL(NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21-CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23-PERMISSIVE MOTOR VEHICLE LICENSE TAX	32098.74	9105.67	0.00	0.00	41204.41	5338.02	0.00	0.00	35866.39
TOTAL ALL FUNDS	8658614.46	2344288.63	0.00	0.00	11002903.09	1037235.07	0.00	0.00	9965668.02

Date: 04/06/20

PENDING WARRANT REPORT
Concord Township [2020]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
2064	166.07	V 2064	HR BUTLER, LLC	PAYROLL PROCESSING FEES 3/27/20
2065	3522.97	V 2065	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 3/27/20
2066	51808.65	V 2066	HR BUTLER, LLC	PAYROLL SALARIES 3/27/20
2067	14268.17	V 2067	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 3/27/20
	<u>69765.86</u>			Total Amount of Pending Warrants

PENDING WARRANT REPORT
Concord Township [2020]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
2068	621.41	V 2068	CBIZ BENEFITS	HRA CLAIM REIMB THRU 4/3/20
2069	782.56	V 2069	PNC BANK	ROAD/FIRE/ADMIN SUPPLIES
16718	99.99	VM16718	TIME WARNER CABLE	ADMIN INTERNET SVCS
16719	67.50	VM16719	BROSINS, JOHNSON & GRIGGS, LLC	LEGAL COUNSEL PERSONNEL THRU 3/31
16720	224.01	VM16720	B & C COMMUNICATIONS	FIRE DEPT BELL BUTTON REPAIR
16721	10.54	VM16721	THE HARDWARE EXCHANGE	ROAD DEPT AIR COMP REPAIR
16722	517.13	VM16722	JOHN DEERE FINANCIAL	PARK BELT REPAIRS
16723	268.80	VM16723	FRONTIER	FIRE DEPT PHONE/BROADBAND
16724	53.70	VM16724	MUNICIPAL EMERGENCY SVCS DEPOSIT ACCT	FIRE DEPT CYL VALVE REPAIR
16725	22.26	VM16725	PERSONNEL CONCEPTS	ADMIN LABOR POSTERS
16726	470.74	VM16726	COLUMBIA GAS	FIRE DEPT GAS UTILITY
16727	2471.63	VM16727	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES
16728	1737.00	VM16728	STRYKER SALES CORP.	FIRE DEPT MAINT AGMT COTS/CPDRVICE
16729	1958.95	VM16729	SBH MEDICAL LTD	FIRE DEPT EMS DRUG SUPPLY
16730	2995.00	VM16730	ALADTEC	FIRE DEPT SCHEDULING SOFTWARE
16731	1430.00	VM16731	BUCKEYE POWER SALES	FIRE DEPT GENERATOR MAINT AGMT
16732	75.00	VM16732	OHIO ASSOC OF EMERG MEDICAL SVCS	FIRE DEPT OAEWS MEMBER RENEW
16733	119.10	VM16733	ZEP SALES & SERVICE	FIRE DEPT SUPPLY
16734	242.84	VM16734	SUTPHEN CORPORATION	FIRE DEPT VALVE BRAKE REPAIR
16735	139.27	VM16735	MILLER'S TEXTILE SERVICES	FIRE DEPT TEXTILE/MAT SVC
16736	245.35	VM16736	WASHINGTONS HARDWARE AND AUTO PARTS	FIRE/ROAD DEPT TRUCK PARTS
16737	598.00	VM16737	FRANKLIN EQUIPMENT LLC	PARK MULCH BUGGY RENTAL
16738	1236.47	VM16738	GINGWAY PRODUCTS INC.	FIRE DEPT BOAT BOX
16739	202.40	VM16739	AIM MEDIA MIDWEST	LEGAL ADVERTISING
16740	40.00	VM16740	RIC IRVINE, ZONING INSPECTOR	ZONING CELL PHONE REIMB APR20
16741	590.64	VM16741	EXPRESS SERVICES INC	ROAD DEPT LABOR 3/9-3/12
16742	42.00	VM16742	PRICE FARMS ORGANICS, LTD.	ROAD DEPT TREE CLEARING/DUMP FEES
16743	552.60	VM16743	ADVANCED DRAINAGE SYSTEMS, INC.	ROAD DEPT CULVERT TILE MATERIAL
16744	113.50	VM16744	PORTA KLEEN	PARK PORTABLE RESTROOM MAR20
16745	94.48	VM16745	KLEEM, INC.	ROAD DEPT SIGNAGE SUPPLY
16746	123.78	VM16746	LOWE'S COMPANIES, INC	COMM BLDG & FIRE SUPPLY
16747	170.33	VM16747	VALTECH COMMUNICATIONS	ADMIN PHONE BILL
16748	720.00	VM16748	FLOWLINE LLC	ROAD DEPT CLARKSHAW TILE JETTING
16749	320.00	VM16749	G&R MOBILE POWER WASH LLC	ROAD DEPT RUTHERFORD TILE JETTING
16750	197.50	VM16750	WATERFORD SIGNS, INC.	FIRE DEPT FACE SHIELD SUPPLY
16751	2000.00	VM16751	AMERICAN TREE EXPERT	ROAD DEPT TREE REMOVAL MERCHANT/KLONDIKE
16752	199.51	VM16752	TRACTOR SUPPLY CREDIT PLAN	ROAD DEPT AIR COMPRESSOR REPAIR
16753	3801.66	VM16753	OHIO MULCH	PARK MULCH SUPPLY
16754	275.00	VM16754	PAULS EXTERMINATING	ADMIN BLDG EXTERIOR SPRAYING
16755	65.53	VM16755	MICRO CENTER	FIRE DEPT TECH SUPPLIES

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Total Amount of Pending Warrants
25896.18

